

TAGORE DENTAL COLLEGE AND HOSPITAL
INTERNAL QUALITY ASSURANCE COMMITTEE

15.06.2022(WEDNESDAY- 10:30AM)

The IQAC meeting was held on 15.06.2022 at 10.30 am in IQAC room. The agenda was as follows:


- 1) To collect AQAR -2 updates from the criteria incharge.
- 2) To review AAA submitted by the departments.

The meeting was attended by IQAC members Dr.C.J.Venkatakrishnan, Dr.S.Balagopal, Dr.Jacob Mathew Philip, Dr. Juala Catherine, Dr. Bhuvaneswari, Dr.Shobana, Dr.Anand, Dr.M.Navinbharathy, Dr. Shanthini priya, Dr. Anitha.

DR. S. Balagopal, IQAC coordinator addressed the members. The minutes of the previous meeting was discussed and approved by the committee members.

MINUTES OF THE MEETING:


AGENDA POINTS	DETAILS OF DISCUSSION	ACTION PLAN
To collect AQAR updates from the criteria incharge	<p>Criteria 1:</p> <ul style="list-style-type: none">● Two certificate courses to be conducted to improve academic flexibility <p>Criteria 2:</p> <ul style="list-style-type: none">● Orientation program for faculty on teaching methods(FDP)	<p>1. LASERS- by department of periodontics</p> <p>2. Radiology - by department of oral medicine</p> <ul style="list-style-type: none">● FDP has been conducted in march


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	<p>Criteria 3:</p> <ul style="list-style-type: none"> ● Plagiarism check for college publication. ● Fund raising activity for students by YRC <p>Criteria 4:</p> <ul style="list-style-type: none"> ● Stores and purchase committee ● Students exposed to learning resources at Rural health centre to be documented <p>Criteria 5:</p> <ul style="list-style-type: none"> ● Awareness program to be conducted for 1st year <p>Criteria 6:</p> <ul style="list-style-type: none"> ● Welfare measure for staffs <p>Criteria 7:</p> <ul style="list-style-type: none"> ● Orientation program to be conducted for all years. 	<ul style="list-style-type: none"> ● Plagiarism check to be done by Dr.Jones ● Fund raising activity date to be decided by Dr.Shobana. (YRC incharge) ● Weekly update report is collected from all the departments ● Register to be maintained by Dr.Vaishnavi ● Orientation program to be organized by IQAC and Disciplinary committee <ol style="list-style-type: none"> 1. Reserved car parking 2. Subsidiary canteen for staffs 3. Male and female dining room 4. PPF for MDS staff 5. Group membership for faculty in any professional body <ul style="list-style-type: none"> ● Scheduled to be prepared
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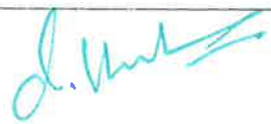


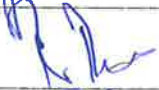








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	Criteria 8: <ul style="list-style-type: none"> ● Interns to be posted in special clinic and register to be maintained 	<ul style="list-style-type: none"> ● Posting list prepared and register is maintained in all special clinics <p>All the criteria incharges were asked to submit the qualitative AQAR updates in the next meeting</p>
To review AAA submitted by the departments.	All department asked to resubmit the AAA.	A reminder is to be sent to all departments







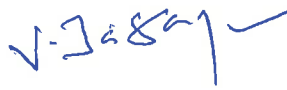


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SIGNATURE OF ATTENDEES

DATE : 15.06.2022

NAME	DESIGNATION IN IQAC	SIGNATURE
Prof. Dr. M .Mala Chairperson, Tagore group of institutions	Employer	
Mr. G. Manikandan Secretary, Tagore group of institutions	Management representative	
Dr. C. J. Venkatakrishnan Principal	IQAC Chairperson	
Dr. S. Balagopal Vice – Principal (Academics)	IQAC coordinator	
Dr. Jacob Mathew Phillip	Member secretary	
Dr. Bhuvaneshwari	Member	
Dr. Juala Catherine	Member	
Dr. C. S. Shobana	Member	
Dr. V. Anand	Member	
Dr. M. Navinbharathy	Member	
Dr. A. Shanthini Priya	Member	
Dr. D. Anitha	Member	
Mr. K. S. Kasi	Member	
Mrs. GeethaMuralidharan	Member	

NAAC COORDINATES

NAME	SIGNATURE
Dr. Vandana James	
Dr. N. Balaji	
Dr. L. S. Makeshraj	
Dr. T. Parthasaradhi	
Dr. B. Bhuvaneshwari	
Dr. Sunil Chandy Varghese	
Dr. Jai Santhosh Manikandan	
Dr. Meeran Sherif	

TAGORE DENTAL COLLEGE AND HOSPITAL
INTERNAL QUALITY ASSURANCE COMMITTEE

07.09.2022(WEDNESDAY- 10:30AM)

The IQAC meeting was held on 07.09.2022 at 10.30 am in IQAC room. The agenda was as follows:


- 1) To collect AQAR updates from the criteria incharge.
- 2) To review IQAC calendar.
- 3) To review AAA Audit

The meeting was attended by IQAC members Dr.C.J.Venkatakrisnan, Dr.S.Balagopal, Dr.Jacob Mathew Philip, Dr. Juala Catherine, Dr. Bhuvaneshwari, Dr.Shobana, Dr.Anand, Dr.M.Navinbharathy, Dr. Shanthini priya, Dr. Anitha.

DR. S. Balagopal, IQAC coordinator addressed the members. The minutes of the previous meeting was discussed and approved by the committee members.

MINUTES OF THE MEETING:

AGENDA POINTS	DETAILS OF DISCUSSION	ACTION PLAN
To collect AQAR updates from the criteria incharge	Criteria 1 <ul style="list-style-type: none">● Board of studies● Value added course Criteria 2 <ul style="list-style-type: none">● Development of E content course	<ul style="list-style-type: none">● Department are regularly having BOS meeting - 2 meetings/ year.● Yoga to be conducted for students and faculties.● To be conducted for all staffs and program to be planned by staff welfare committee


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	<p>Criteria 3</p> <ul style="list-style-type: none"> ● Faculty ICMR and other extra mural grants to be increased <p>Criteria 4</p> <ul style="list-style-type: none"> ● Patient coordination feed back to be increased ● Rural health center to be included <p>Criteria 5</p> <ul style="list-style-type: none"> ● International student cell -To keep the MOU active ● Neet coaching to be conducted <p>Criteria 6</p> <ul style="list-style-type: none"> ● Faculty appraisal to be collected <p>Criteria 7</p> <ul style="list-style-type: none"> ● Soft skill development program for students ● Green audit <p>Criteria 8</p> <ul style="list-style-type: none"> ● Special need clinic ● SOP For vaccination schedule 	<ul style="list-style-type: none"> ● PG and faculties to be encouraged ● Feed back to be collected from 20% of patient visiting every day ● In progress ● Student exchange program in AIMST, MALAYA, MASHA university planned in september ● Outsourcing of faculties was suggested ● Format and SOP for the same will be given by principal ● To organize one class for each year ● Herbal garden to conduct atleast 2 programmes ● Register to be maintained and staffs to be posted on regular basis ● To be made by DR.Meeran.
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To review IQAC calendaer	All criteria and committee incharges to submit the tentative dates for the program	A reminder is to be sent to all departments
To review AAA Audit	AAA audit conducted on 30 th August	Suggestions given by external expeert was reviewed




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Prof. Dr. M .Mala Chairperson, Tagore group of institutions	Employer	
Mr. G. Manikandan Secretary, Tagore group of institutions	Management representative	
Dr. C. J. Venkatakrisnan Principal	IQAC Chairperson	
Dr. S. Balagopal Vice – Principal (Academics)	IQAC coordinator	
Dr. Jacob Mathew Phillip	Member secretary	
Dr. Bhuvaneshwari	Member	
Dr. Juala Catherine	Member	
Dr. C. S. Shobana	Member	
Dr. V. Anand	Member	
Dr. M. Navinbharathy	Member	
Dr. A. Shanthini Priya	Member	
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Dr. T. Parthasaradhi	
Dr. B. Bhuvaneshwari	
Dr. Sunil Chandy Varghese	
Dr. Jai Santhosh Manikandan	
Dr. Meeran Sherif	

TAGORE DENTAL COLLEGE AND HOSPITAL
INTERNAL QUALITY ASSURANCE COMMITTEE

10.01.2023 (TUESDAY:10:00AM)

The IQAC meeting was held on 10.01.2023 at 10.00am in A.P.J Abdul Kalam auditorium. The agenda was as follows:

Agenda:

- 1) Introduction of the members
- 2) Report of IQAC activities.
- 3) Report of AQAR submission.
- 4) Report of various committee in college.

Minutes of the meeting:

Agenda points	Discussion
Introduction of the members	<p>The meeting was attended by IQAC members Dr.C.J.Venkatakrishnan, Dr. S. Balagopal, Dr.Jacob Mathew Philip, Dr.bhuvaneshwari, Dr. Juala Catherine, Dr.C. Shobana, Dr.M.Navinbharathy, Dr. Shanthini priya, Dr. Anitha, external IQAC members, criteria incharges and committees incharges.</p> <p>External expert Dr.Shubangi Mhaske attended the meeting via google meet online.</p> <p>DR. S. Balagopal, IQAC coordinator addressed the members and introduced the external IQAC members, internal IQAC members to meeting, external expert Dr.Shubangi mhaske.</p>
Report of IQAC activities.	<p>Presentation of report of IQAC by Dr. Juala Catherine which listed about brief report of IQAC activity in 2022.</p>


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Annual quality assurance report was given by each criteria incharges.

Criteria 1 – the report was given by Dr.Vandhana James about the academic and curriculum. The improvement were listed

Criteria 2 - the report was given by Dr.Kumara raja about the improvement in student to teacher ratio, increase in the number of teacher, student improvements likes special measure for slow learners and advanced learners, remedial classes, crash course and also included result analysis with the pass percentage.

Criteria 3 - the report was given by Dr.Mahesh Raj about the research and innovation. This included the report of enrollment in PHD and co-guide of PHD, Awards, funded project, MOU'S, central research laboratory, animal house, workshops.

Criteria 4 - the report was given by Dr.Parathasarathi explained about the improvement in physical facilities, clinical laboratory and learning resources, OPD, satellite clinic, library , IT infra structure with LCD, wifi and campus infrastructure.

Criteria 5 - the report was given by Dr.Bhuvaneshwari about the student support and progression which included the report of scholarship, capability skills, student benefited carrier, competitive exam coaching, student pursuing higher education, student employment in other clinic, cultural events, international student cell along with the collaboration with nternational university.

Criteria 6 - the report was given by Dr.Sunil Chandy about governance and leadership management which included faculty empowerment strategies, financial benefits of the staffs, faculty development program, performance appraisal system.

Criteria 7 - the report was given by Dr.Jai Santhosh Manikandan about the strong points of institutional values and social responsibilities, gender equality program, facilities for women's, energy conservations, management of degradable and non degradable materials, green campus, religious festivals, camps, code of conduct, commemorative days, social responsibilities, village adoption, best practices like mentorship programs and research for UG's.

Criteria 8 - the report was given by Dr.Jedidiah about the NEET


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	pass percentage and score, orientation program, training programs, comprehensive clinic, vaccination for students.
Report of various committee in college.	Following this the individual committee members of the college presented the quality improvement of their respective committees which includes Alumini committee, Anti ragging committee, Bio safety committee, Cultural committee, Curriculum committee, Dental education unit, Disciplinary committee, Hostel committee, ICC, Library committee, Mentorship programm, NSS, Patient feedback committee, Purchase committee, Research committee, SC/ST committee, Staff grievance committee, Student grievance committee, Student Welfare committee and YRC .

Feed back of the meeting was given by the external members Mr.Maheswaran and Mr. K.S.Kasi


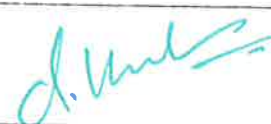


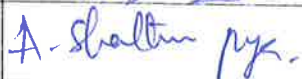


External expert Dr.Shubangi Mhaske gave a valuable suggestion .

Vote of thanks was given by DR. S. Balagopal.

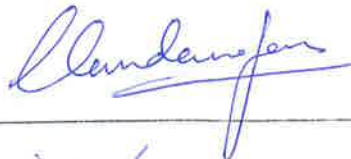

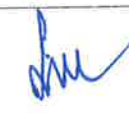



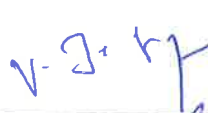

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Dr. M. Navinbharathy	Member	
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Dr. D. Anitha	Member	
Mr. K. S. Kasi	Member	
Mr. Parameshwaran	Member	

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Dr. L. S. Makeshraj	
Dr. T. Parthasaradhi	
Dr. B. Bhuvaneshwari	
Dr. Sunil Chandy Varghese	
Dr. Jai Santhosh Manikandan	
Dr. Jedidhah	